



ARMA INTERNATIONAL
Annual Dues Renewal: Two-pay Plan Agreement

YES, I want to renew my ARMA International membership (and my local chapter, if applicable) by taking advantage of the special two-pay plan. I understand that the credit or debit card that I provide on this form will be charged one-half of the annual dues now, and the balance will be charged six-months from the date of this first payment. Each payment will include an additional \$5.00 processing fee.

Member Information (Please print):

Name: _____

Member number (if known): _____ Invoice number: _____

City, State, Zip: _____

Telephone: _____ E-mail: _____

Chapter name, if applicable: _____

Credit/debit card information (we accept VISA , MasterCard, Discover, American Express):

Card Number: _____ Exp date: _____

Printed Name on Card: _____ Billing Zip Code for Card: _____

Signed by Card Holder: _____

Date signed: _____

Please note the following:

- Upon processing the first half of the annual dues (plus \$5.00 processing fee), an e-mail receipt will be sent to you with the exact amount of charge;
- One-month prior to the processing of the second payment (plus an additional \$5.00 processing fee), a reminder e-mail will be sent to you, as well as another e-mail receipt upon processing the second payment;
- If either one of the payments are not accepted, the membership and all member benefits will be cancelled.

By signing above, the holder of the credit/debit card agrees to the terms and conditions of this agreement, i.e., one-half of the annual dues (plus \$5.00 processing fee) will be charged immediately, with the balance (plus an additional \$5.00 processing fee) to be charged approximately six-months later.

Please return completed form to:

ARMA International
Attn: Member Services
13725 W. 109th Street, Suite 101
Lenexa, KS 66215 USA

Via Fax: +1 913-341-3742; Questions? Contact us at +1 800-422-2762; or +1 913-341-3808; headquarters@armaintl.org