



**The Birmingham Chapter of ARMA International presents
 Disaster Recovery, Case Studies on Katrina* and
 Managing Electronic Records
 March 9-10, 2006**

Date/Time:	Thursday and Friday, March 9-10, 2005 – 8:00 a.m. through 3:30 p.m.	
Location:	Alabama Power Company, 600 North 18 th Street, Birmingham, AL 35291 (parking available on street and local decks)	
Hosts:	<p>ARMA International is a non-profit association and the leading authority on managing records and information – paper and electronic. Its approximately 10,000 members include records managers, archivists, corporate librarians, imaging specialists, legal professionals, IT managers, consultants, and educators. ARMA members are located in the U.S., Canada and over 30 other countries.</p> <p>The Alabama Association of Business Continuity Planners Association is a non-profit, mutual benefit association of business professionals responsible for, or participating in, business recovery, contingency planning, disaster preparedness and related professional vocations.</p>	
Description:	<p>Day 1 – DISASTER RECOVERY, CASE STUDIES ON KATRINA – Various Speakers Day 1, co-hosted by the Alabama Association of Business Continuity Planners, will be a presentation of case studies by various speakers who dealt with the aftermath of damages from Katrina-impacted geographical areas. Topics to be covered include preparation, landfall, damage assessments, recovery and restoration efforts, customer service issues and business impact.</p> <p>Day 2 – MANAGING ELECTRONIC RECORDS – Presented by Dr. William Saffady William Saffady is a Professor at the College of Information and Computer Science, Long Island University. He is the author of over three dozen books and many articles on information management topics, including records management, electronic document imaging, information storage technologies, and library automation. His latest book, <i>Records and Information Management: Fundamentals of Professional Practice</i> was published by ARMA International in 2004. He is currently completing a book on digital documents, which ARMA will publish this year. In addition to teaching and writing, Dr. Saffady serves as a consultant, providing training and analytical services, to corporations, government agencies, and other organizations.</p>	
Agenda:	<p>March 9 – DISASTER RECOVERY, CASE STUDIES ON KATRINA Registration and continental breakfast 8:00 – 8:30 a.m. Speaker – Gail Ann McCreary, CRM - Mississippi Power Company, Gulfport, MS Luncheon – 11:30 a.m. to 12:30 p.m. Speaker – Provided by the Alabama Association of Business Continuity Planners – 12:30 – 3:30</p> <p>March 10 – MANAGING ELECTRONIC RECORDS Registration and continental breakfast 8:00 – 8:30 a.m. Speaker – Dr. William Saffady, author and professor – 8:30 a.m. to 11:30 p.m. Luncheon – 11:30 a.m. – 12:30 p.m. Speaker - Dr. William Saffady - 12:30 p.m. – 3:30 p.m.</p>	
Cost:	Both days, pre-registration through February 17, 2006	\$175.00
	One day registration, pre-register by February 17, 2006	\$100.00
	Both days, late and on-site registration (available through session date)	\$225.00
	One day, late and on-site registration (available through session date)	\$125.00
Contact Us:	For additional information regarding registration or vendor sponsorship, please contact us at www.bhamarma.org	

* *Disaster Recovery, Case Studies on Katrina* is co-sponsored by the Alabama Association of Business Continuity Planners



**The Birmingham Chapter of ARMA International presents
*Disaster Recovery, Case Studies on Katrina and
Managing Electronic Records*
March 9-10, 2006**

Name: _____

Title: _____

Organization: _____

E-Mail: _____

Address: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Do you wish to be added to ARMA's e-mail list? Yes _____ No _____

Do you wish to be added to AABCP's e-mail list? Yes _____ No _____

Registration is enclosed for the Birmingham ARMA Seminar to be held March 9-10, 2006, Alabama Power Company, 600 North 18th Street, Birmingham, AL 35291 (a continental breakfast and lunch will be provided)

Please check one –

Two Days, Pre-Registration (received by February 17th) \$175.00 _____

One Day, Pre-Registration (received by February 17th) \$100.00 _____

 Attending Day 1 (Disaster Recovery) _____

 Attending Day 2 (Managing Electronic Records) _____

Late or On-Site Registration (Two Days) \$225.00 _____

Late or On-Site Registration (One Day) \$125.00 _____

 Attending Day 1 (Disaster Recovery) _____

 Attending Day 2 (Managing Electronic Records) _____

Cancellation Policy: You may designate a substitute in writing any time before the conference. Cancellations will be subject to a \$50 processing fee if received by March 3, 2006. No refunds are given for cancellations received after March 3, 2006.

Tax EIN - 63-1257426

Checks only, American Express, Visa or MasterCard not accepted. Mail completed form (with checks made payable to Birmingham Chapter of ARMA) to:

 Jim Horn, CRM
 6979 Sterling Lane
 Trussville, AL 35173